

Science Adventure School Teacher Handbook

Welcome to Science Adventure School! We are so excited that you will be joining us for this life-changing experience. This handbook will act as a guide to help you prepare for your week with us and provide information about your role during SAS. Please take the time to review this information before you attend camp. Please don't hesitate to contact us if you have questions or concerns.

Teacher Responsibilities at a Glance

- Hand-out, collect, and monitor paperwork and forms for completeness
- Create groupings of 14-15 students
- Administer medicine to students
- Be present at activities and evening discussions
- Provide supervision during free time
- Have a great time!

Pre-SAS Expectations

Students will be given a number of forms to take home to their families. It is a requirement that all forms be completed and returned to us before the beginning of your time at SAS to ensure the best possible experience for you and your students. Please monitor forms for completeness and encourage students to bring them back to you as soon as possible

We also ask that each school assign students to groups of 14-15 and assign one teacher or other school personnel to be with that group throughout the week at SAS.

Participation Expectation

We expect that you will be present with your students throughout the day. SAS staff will take the lead in teaching our curriculum, though you can and should feel free to individually help students who are struggling. We do not necessarily expect you to take part in every lesson. However, we do encourage you to participate in activities as much as you feel able. Your students will be watching you for cues on how they should react and engage with our instructors. If you join in activities, particularly right as everyone is getting started, they will be more likely to engage, speak up, and have fun. Don't worry about making mistakes. We are looking to you for enthusiasm, not expertise, and the occasional mistake will only reinforce the lessons we are teaching students about the importance of trying new things and overcoming setbacks. You are here to build relationships with your students. We will handle the logistics of the day so you can enjoy experiences, focus on the kids, and participate in discussions.

If you wish to take a more active role in curriculum delivery, please let us know as we may be able to accommodate your request.

Curriculum

Students will experience two types of learning: STEM and Environmental Education. STEM Ed. tends to be more structured around an activity, while Environmental Ed. is open and designed for students to explore natural science at their own pace. Occasionally, students have difficulty switching mindsets from highly structured to open exploration or vice versa, but we think it's important for them to experience both! You can help by encouraging them to try both kinds of activities fully.

Medication and Medical Forms

As part of a WV State Board of Education requirement, teachers will be required to distribute and administer medical training to their group of students while at SAS. You will need to take Medical Administration training in the form of a short online course that will outline the basics of medical administration to students. We will provide you with a secure place to store medication with refrigeration. Our SAS guides can help through finding and organizing students, but as per BOE regulations, are not allowed to give medications to students. We will also give you forms that summarize the medications that each student in your group will need to take along with the times they need to take their medication.

Alternatively, if your school is able to send a school nurse to SAS, they are allowed to handle medication administration for your school.

Students will be required to carry their own life saving medication (inhalers, epi-pens, etc.). We understand this may not be a policy at your school, but the BOE has approved this decision for SAS. Similarly, you will not need to use the medical release forms from your school, as the BOE has approved SAS medical forms for your time with our program.

Here is the medical administration training link: <https://shop.aap.org/medication-administration-in-early-care-and-education-settings/>

Last Minute Paperwork Changes

We understand that there may be changes to your roster after you turn in your paperwork and before you arrive onsite at SAS. We ask that you be timely in communicating these changes to us. We have a robust and interconnected risk management system that is prepared before you arrive with the paperwork you have given us. When paperwork is turned in to us, we create risk management folders, tent maps, health lodge and staff briefings, with additional paperwork copies as administrative backup. Last minute changes require a reworking of all these systems, so it is essential that you communicate any changes in your roster to us by the end of the school day the Friday before you arrive at SAS. We will not honor any participant substitutions that happen the Monday before SAS.

Discipline

Discipline is a joint responsibility between teachers and SAS staff, though our staff will play a primary role in monitoring student behavior. As the people who know your students best, we know that you may know when students need minor corrections such as help paying attention or talking to others with respect and will defer to your judgement. In some cases, SAS staff may have a helpful perspective on student behavior through their training as experiential educators. Staff will check in with you about how you want to handle discipline issues.

SAS asks to be a part of the conversation with students who have major discipline issues, particularly in the case where early dismissal from the program is being considered. We feel that behavior issues can be part of the learning process, and that SAS can be a great place to work through issues with students that can be transformative for all involved.

Early Pick Up

We value your student's safety above all else and for that reason we only allow parents or a legal guardian to pick up a student in case of emergency or illness. All families will receive a form that will allow guardians to indicate who is allowed to pick up their child from SAS. **Anyone who is not on that form will not be allowed to pick up a student.** If parents are picking up a student from the Summit, their early departure must be approved and coordinated by a SAS director or coordinator. Please do not tell parents or guardians to arrive at SAS without first speaking with a SAS coordinator and planning a set pick up time. In the event of a student needing to be picked up early, authorized guardians may pick up students during the hours of 8:00 AM to 8:00 PM. They may not pick up a student outside of this window because of security and safety risks associated with vehicles at camp at night.

If your student requires early pick up, one of the people on their pickup form must bring their driver's license or a government issued ID to the front gate at the Summit Bechtel Reserve North Entrance near Glen Jean. Once they arrive at the gate the guard will alert Science Adventure School staff and we will bring the student and all their belongings to be picked up.

Free Time Supervision

We ask that teachers please be present during student's hour-long free time to supervise and be available to help students as needed. It is the only hour of the day where your help is truly needed to give our staff a break. This is also when students have access to their phones, so it can be when homesickness begins to occur.

Lodging

Sturdy, weatherproof canvas tents near the students' sleeping arrangements will be provided for all teachers who visit the Summit. Tents are rustic and equipped with two cot style bunk beds and have room for storage. Two teachers of the same gender will be assigned to one tent.

Depending on the number of teachers in attendance during your week, you may be asked to share a tent with a teacher from a different school.

Cots have limited padding, so you may wish to consider bringing a backpacking mattress or sleeping bag pad if this is a concern to you. SAS does have some foam pads that we can loan out as they are available. We're also happy to provide recommendations for anyone who is interested in purchasing something more substantial. All tents will be located near a bathhouse equipped with flushing toilets and ambient temperature showers. As teachers, you are allowed to use the staff bath house on a limited basis after students have gone to bed. As students do not have this privilege, we ask that you be very discreet.

Tents do not have electricity or lighting of any kind. Headlamps are good to read by at night, but you may also wish to bring a portable lamp to give you more light during the evenings. Electrical outlets are also available in the bath houses and around camp, but we do not recommend leaving any device there unsupervised.

Activities

Students will be away from the campsite most of the day from after breakfast to dinner time. It's a good idea to make sure that you bring plenty of snacks, sunscreen or anything else you want with you when you leave camp in the morning and encourage students to do the same.

Cell Phones

Students will only be allowed to access their cellphones during their evening free time. Teachers are welcome to keep their phones with them throughout the day, but we ask that you be mindful of the fact that students will not have their phones and be discreet with your phone use.

Food

You will be eating alongside your students for meals. Meals will be supplied by the Child Nutrition Office and will be balanced meals that are suitable for adults and youth. We are able to accommodate a variety of dietary needs. However, you may wish to bring some supplementary food or snacks. There is some limited refrigerator space available for teachers to store things. You are not allowed to store any food or snacks in your tent. This is because there is a black bear population in the area and keeping food items in your tent will attract them to our campsite. We will have a secure, central area for snack storage. Keep in mind that students are not allowed to bring snacks, so please be discreet should you choose to bring them for yourself.

Water will be widely available around the Summit, but depending on the outside temperature, it may be lukewarm rather than cold. Though the temperature may be surprising to students, it is safe to drink.

Physical Activity

The Summit is situated in a forest environment with a wide variety in terrain types. Please be prepared to be physically active during your time at SAS, and make sure that you bring good shoes for walking. Each day will feature hiking to and from each class site, which may sometimes be up steep hills. You may find it helpful to start a walking routine several weeks before your group arrives to give your body more time to adjust.

Temperatures

Because of our location, temperatures can vary wildly throughout the day. Mornings can be cool, afternoons hot and humid, and night chilly, or it could be completely the opposite! Make sure to pack a selection of clothing and bedding to deal with the temperatures. You will be more comfortable and will be better able to help your students. If you are someone who gets chilled easily, we recommend bringing extra blankets or a comforter, particularly during the later weeks of the program.

Homesickness

We understand this is a first-time camp experience for so many of our students and they can sometimes get homesick or miss family. We encourage all our students to stick out the full three nights and give it their best and ask that you help support us with this. We have found that it is better to stay positive with students and encourage them to think about the fun things they will get to try and good experiences they will have with their friends. Guilt, bargaining, or implying that students will be letting someone down often only make them feel worse. Your encouragement as a trusted adult can often be the thing that turns a homesick kid into one who never wants to leave!

School & Principal Planning Checklist

4 Weeks Prior/ First Week of School:

- If you are going to delegate a point-person to handle paperwork, identify that person and communicate that person's contacts to the SAS team
- Identify your specific student & teacher roster and your student waitlist & teacher back-up
- Schedule your busses to drop students off at the Summit by **9:00am** on Tuesday and arrive at the Summit by **Noon** on Friday for a **1:00pm** departure
- Plan for a first day packed lunch (most schools provide this as opposed to requiring students to pack a lunch)
- Return signed SAS School Contract that requires the signature of the school superintendent and principal. Without a signed contract, you may not participate in SAS.

3 Weeks Prior:

- Send home participant paperwork packets (students and teachers)
- Communicate with parents that this packet is coming home with their child and **due back in 1 week**
- Plan your groups of 14-15 students and one teacher ~~and tent arrangements (4 single gender per tent)~~ and email these to SAS. **Currently, SAS will need to make tent assignments due to Covid protocols. This may change and we will update you in a timely manner if this will not apply to your school.**

2 Weeks Prior:

- Collect participant (students and teachers) paperwork and verify completion
- Scan and email (or certify mail) all participant paperwork or work with SAS team to arrange pickup if local to Morgantown area
- Communicate with SAS about any participant accommodations (ie. hearing or vision impairment, mobility needs, etc.) needed
- Communicate with SAS any relevant medical, behavioral, or other concerns of participants that are not noted in paperwork

1 Week Prior:

- Communicate to families the details of when participants need to arrive to school on departure Tuesday, where they are to bring their belongings, who to turn in medications to, and how/when their children will be getting home on arrival Friday

Post Program:

- Celebrate! We made it!
- Communicate any thoughts, ideas, or feedback you have on the trip with SAS.
- One to two weeks after your trip, complete the post feedback form with your students.

Packing List

PROVIDED ITEMS	
X	Tent
X	Cot

SLEEPING	
	Sleeping pad
	Sleeping bag (or sheets)
	Blanket
	Pillow

DAILY ESSENTIALS	
	Daypack (15-30L)
	3-4 Face masks
	Flashlight or headlamp
	Small notebook
	Pens/pencils
	Sunscreen
	Sunglasses
	Water bottle

HYGIENE	
	Toothbrush & toothpaste
	Deodorant
	Shower supplies
	Towel

CLOTHING	
	2 pairs closed toe shoes
	Water shoes (old sneakers)
	Undergarments
	4-5 pairs socks
	3-4 T-shirts
	1-2 long sleeve shirts
	2-3 pairs shorts
	1-2 pairs pants
	Insulating layer
	Warm Jacket
	Warm Hat
	Warm Gloves
	Rain jacket / poncho
	Pajamas

PERSONAL ITEMS	
	Required medications
	Glasses or contacts
	Inhaler / Epi-pen / etc.

OTHER	
	Bin/Bag to pack everything
	Bag for dirty clothes

Living Accommodations

All teachers will be provided with a 10'x12' canvas tent and a cot. Tents will be shared between two teachers of the same gender. Nearby bathhouses include toilets, sinks, mirrors, and individual shower stalls.

Borrowed Equipment

We have a limited amount of equipment available for student use during the week. Gear is reserved for students, but if we have extra it can be loaned out to teachers as well. Arrangements can be made by contacting SAS@mail.wvu.edu or (304) 293-7190 prior to arrival.

Weather

The Summit is in central West Virginia and is subject to frequent thunderstorms and rapid temperature changes. Rain gear, warm insulating layers, and warm sleeping gear is essential for comfort. During our season, temperatures could swing from 40°F to over 90°F. Layered synthetic clothing is ideal for adapting to rapid temperature changes.

Valuables

Things can easily get lost or damaged in the outdoors. We highly recommend packing older clothing and discourage bringing any valuable items.

Electronics

Please do not bring any large or valuable electronics. The security of any electronic device cannot be guaranteed. Each group will have a digital camera for photographs during the week.

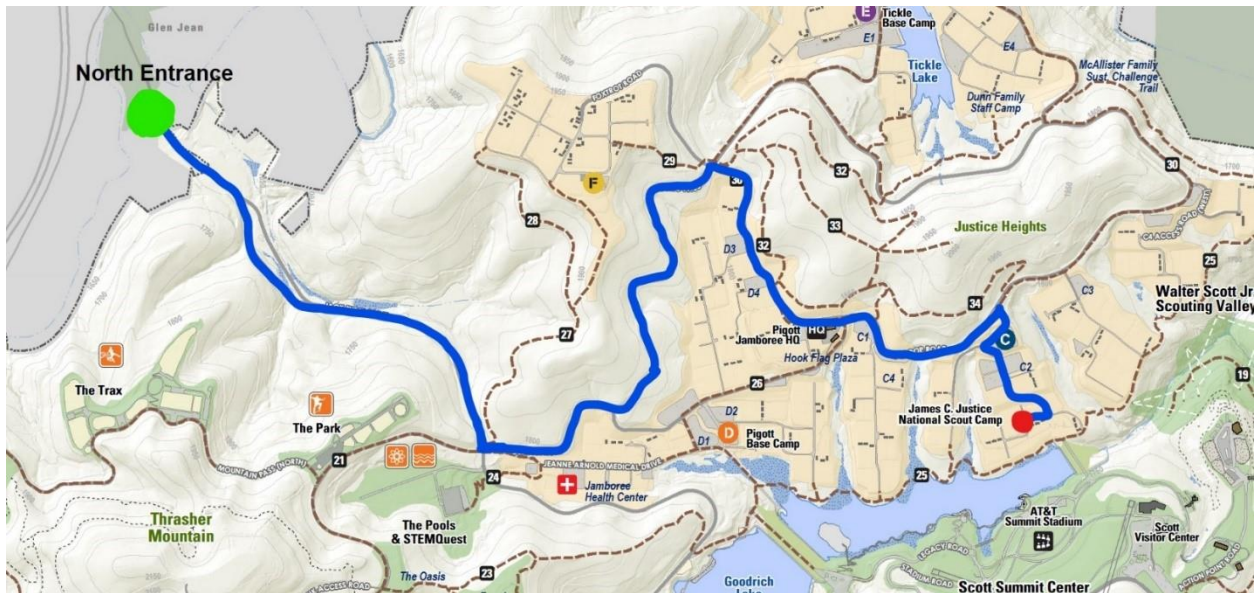
Arrival Instructions

Address

**Summit Bechtel Reserve
2550 Jack Furst Dr
Glen Jean, WV 25846**

Navigation

1. Navigate to the Glen Jean Post Office at: 102 Co Rte 25/9, Glen Jean, WV 25846
2. Pass the Post Office and National Park Headquarters and continue straight over the railroad tracks to the guard shack
3. After passing through the gate, follow the map below
 - a. At the first 4-way intersection, make a left turn
 - b. At the next 4-way intersection, make a right turn
 - c. Take a right turn at the large "C" tower
 - d. Take the first left turn into camp
 - e. Unload busses by the large tent



Arrival

After exiting the bus, students will be directed to join a large group for activities and grouping. Teachers and SAS staff will assist in unloading student equipment from busses. While students are being organized into groups, teachers will meet with a SAS coordinator for an overview of the week. Teachers will then join their group for the remainder of the week.



Teacher Commitment to Excellence

We are excited your class is participating in the Science Adventure School. We work hard to ensure that camp is safe, challenging, and fun. In order to live up to these standards and to provide the best program possible, we additionally have high expectations for all of our participants. We ask that you as a teacher be committed to an excellence camp experience by abiding by the conditions, in that you will:

- Ensure that all forms and paperwork are signed by parents and students and given to the Science Adventure School at the appropriate time
- Work with parents and SAS to make sure students have what they need on the packing list
- Remain in supervisory role while at SAS and assist SAS staff with monitoring students
- Be willing to teach a class or lesson as needed, (proper equipment, adequate time for preparation and assistance from SAS staff will be provided) if needed
- Support the WVU researcher by giving access to your class before and after their SAS experience, recommending students to interview, and assisting with research in the school

I have read the above information and agree to abide by the rules and standards of the SAS.

Printed Name: _____ Signature: _____ Date: _____

Media Release Form

For the privilege of participating in activities for West Virginia University, I hereby give my consent for my image and likeness to be videotaped, audiotaped, or photographed for the following uses:

- Educational/instructional media
- Recruitment/outreach media
- Development media
- Newsworthy media documentation

I further authorize West Virginia University and/or West Virginia University Hospitals, Inc., and their component parts, to use this electronic media and/or photographs in any manner—whole, or in part.

This waiver includes usage of this media in any way deemed appropriate, which may include electronic and photographic reproductions thereof for the production of educational, instructional, promotional, or institutional advancement materials which support the educational and outreach activities of West Virginia University.

I hereby waive any right I may have to inspect or approve any use of this electronic media and/or photographs and I release West Virginia University and its component parts from all liability which could result from its use.

Participant's Name: _____

Participant's Signature: _____ Date: _____

Complete these forms and give them to your student's teacher!

**Science Adventure School – WVU
Participant Information Form**

- Please write *legibly* and in *pen*.
- Please answer the following questions honestly and accurately. This information will be kept confidential.
- Our goal is to provide you with the best experience possible, making accommodations where needed.
- Please contact us for questions or concerns about any of the following items.
- *Please notify us of any changes that happen between completing this form and the start of your program.*

PARTICIPANT INFORMATION

Last Name: _____ First Name: _____
Height: _____ Weight: _____ Gender: _____ Date of Birth: ____/____/____
Age: _____ Street Address: _____ T-shirt Size: _____
City/State/Zip: _____ Home Phone: _____

EMERGENCY CONTACT INFORMATION

Emergency Contact #1: _____ Relationship: _____
Cell Phone: _____ Home: _____ Work: _____ Email: _____
Emergency Contact #2: _____ Relationship: _____
Cell Phone: _____ Home: _____ Work: _____ Email: _____

INSURANCE INFORMATION

Each participant is responsible for medical expenses. A copy of your current medical insurance card should be brought along with you on the program.

Name of Insurance Company: _____ Insurance Co. Phone: _____
Group #: _____ Name on Insurance Card: _____

ALLERGY INFORMATION

Do you have any ALLERGIES? _____ YES _____ NO
If YES, do you carry epinephrine, such as an Epi-Pen? _____ YES _____ NO
If YES, Have you ever been hospitalized for these allergies? _____ YES _____ NO

Describe your allergies, including severity and other pertinent information: _____

Complete these forms and give them to your student's teacher!

DIETARY INFORMATION

Please mark dietary restrictions, needs, and requests here. *If it is not listed on this form, we cannot accommodate it.*

Do you have any DIETARY RESTRICTIONS (i.e. vegetarian, lactose-intolerant, etc.)? _____ YES _____ NO

Describe your dietary restrictions, including foods avoided and other pertinent information: _____

OTHER PERTINENT HEALTH INFORMATION

Please list any other pertinent health information that may affect your ability to participate in this program, including recent injuries, pre-existing health conditions, etc.:

MEDICATIONS

If you are taking any medication that may be required during the program, you must bring all of those with you.

If you do not have them, you may not be allowed to participate in the program.

Please list all medications, if not taken, that may affect your ability to participate in the program: _____

OTHER

If you regularly use any brace, orthotic, or other device, please bring this device with you.

If you do not have them, you may not be allowed to participate in the program.

Please list any brace, orthotic, or other device that you use regularly: _____

VISION/HEARING CORRECTION

Please bring any vision or hearing corrective items with you. If you wear contacts, please bring glasses in addition.

Do you wear glasses, contacts, hearing aids, or use other implements to correct vision/hearing? _____ YES _____ NO

PHYSICIAN INFORMATION

Physician's Name: _____ Phone: _____

ACCURACY STATEMENT

I hereby state, to the best of my knowledge, my answers to the questions on this form are complete and correct.

Signature of Participant: _____ Date: _____

Signature of Parent/Guardian (Required if under 18): _____ Date: _____

Participant's Printed Name:	Participating School:	Arrival Date:
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**MEDICAL CONSENT FORM
PARTICIPANT ACKNOWLEDGEMENT**

In case of an emergency, I understand that every effort will be made to contact the individual listed as the emergency contact person. If this person cannot be reached, permission is hereby given to the medical provider selected by the program leader in charge to secure proper treatment, including hospitalization, anesthesia, surgery, or injections of medication. Medical providers are authorized to disclose protected health information to the program leader in charge, camp medical staff, camp management, and/or any physician or health care provider involved in providing medical care to the participant. Protected Health Information/Confidential Health Information (PHI/CHI) under the Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. §§160.103, 164.501, etc. seq., as amended from time to time, includes examination findings, test results, and treatment provided for purposes of medical evaluation of the participant, follow-up and communication with the participant's parents or guardian, and/or determination of the participant's ability to continue in the program activities.

I approve the sharing of the information on this form with BSA or WVU program volunteers and professionals who need to know of medical situations that might require special consideration for the safe conducting of the programming activities. I accept responsibility for providing accurate information to the BSA or WVU staff regarding any physical or medical condition I may have, knowledge or ability with respect to the Facility and any other information which may affect my safe participation. I further understand that it is my sole responsibility while at The Summit to adhere to all restrictions; including medical and non-medical restrictions pertaining to program participation and food allergies, and that The Summit and West Virginia University cannot monitor or track my compliance. I understand that it is my sole responsibility to understand and adhere to all restrictions.

Participant Printed Name

Participant Signature

PARENT OR GUARDIAN ACKNOWLEDGEMENT FOR PARTICIPANT UNDER AGE 18

As the parent or legal guardian of the Participant whose name appears above, I understand that, in case of an emergency involving the Participant, every effort will be made to contact the individual listed as the emergency contact person. If that person cannot be reached, permission is hereby given to the medical provider selected by the program leader in charge to secure proper treatment, including hospitalization, anesthesia, surgery, or injections of medication for the Participant. Medical providers are authorized to disclose protected health information to the program leader in charge, camp medical staff, camp management, and/or any physician or health care provider involved in providing medical care to the Participant. Protected Health Information/Confidential Health Information (PHI/CHI) under the Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. §§160.103, 164.501, etc. seq., as amended from time to time, includes examination findings, test results, and treatment provided for purposes of medical evaluation of the participant, follow-up and communication with the participant's parents or guardian, and/or determination of the participant's ability to continue in the program activities.

I approve the sharing of the information on this form with BSA and WVU program volunteers and professionals who need to know of medical situations that might require special consideration for the safe conducting of the programming activities. I further understand that it is the sole responsibility of participants to adhere to any restrictions, including medical and non-medical restrictions pertaining to program participation and food allergies, and that The Summit or West Virginia University cannot monitor individual compliance. I acknowledge, understand and accept that it is the sole responsibility the above-named participant to adhere to all restrictions.

Parent/Guardian Printed Name

Parent/Guardian Signature

Participant's Printed Name:	Participating School:	Arrival Date:

**RISK ACKNOWLEDGEMENT AND CONSENT FORM
(Liability Limitations, Restrictions and Responsibilities, Risk Acknowledgement,
Code of Conduct Acknowledgement, Media Release)**

The adventure and recreational program offered by the West Virginia University Board of Governors on behalf of West Virginia University (WVU) at the facilities (Facilities) offered by the Boy Scouts of America (BSA) at The Summit Bechtel Family National Scout Reserve (The Summit) are designed to provide intense high adventure opportunities for participants. While safety is of paramount concern in the program including at The Summit, there are risks in adventure and recreational activities which cannot be eliminated. Participants in the Adventure and recreational programs, therefore, must understand and acknowledge those risks and their responsibilities as participants.

West Virginia law requires participants in adventure and recreational activities to follow all instructions and participate only in activities within their capabilities. Participants also assume the risk of injury or death which results from their participation. Persons desiring to use any of the Facilities at The Summit, and for persons under 18 a parent or guardian, must sign this written acknowledgement of the provisions of West Virginia law prior to using the Facilities. Scout participants, leaders and staff, and the parent or guardian of those under 18, must sign and return this acknowledgement no later than the date indicated in the program and registration materials. They will not be admitted to the site without a properly completed acknowledgement on file. Visitors and guests using any Facilities must also sign this acknowledgement, and if under 18 have it signed by a parent or guardian, prior to being allowed to use any Facilities.

In accordance with West Virginia law, this acknowledgement summarizes the potentially dangerous elements of the Facilities as well as the liability limitations, restrictions and responsibilities pertaining to participants. Some Facilities have height and/or weight limitations which prohibit those who do not meet the limitations from participating. Some of the Facilities are not be suitable for small children. Some or all of the Facilities may be unsuitable for those with heart, orthopedic or other medical conditions which could increase the risk of death or injury. Some of the Facilities require advanced skill levels and should be used only if the participant has the knowledge and experience to use them. Staff members are available to answer questions about the activity, but it is the responsibility of individual seeking to use the Facilities to determine whether they are capable of safely participating in the activity.

Equipment is provided at the Facilities and must be properly used and personal protective equipment fitted and worn at all times. Loose fitting clothing and personal articles which could become entangled in Facilities should be removed or stored prior to the activity. Participants are responsible for knowing and not exceeding their personal limitations in terms of body strength, personal ability or knowledge of the activity. Participants engaged in instructional activities with other participants may be at risk if other participants fail to follow instructions, misjudge their capabilities or lose control of equipment. Unsafe behavior, horseplay and other prohibited conduct is forbidden while using any Facilities. Although not an exhaustive list, some of the activities the Participant will be engaging in are as follows:

- **Zip Line and Canopy Tours** – require special harness and fall protection equipment which must be properly fitted. Participants must attend “ground school” training and follow instructions. Injury, including serious injury, to hands, legs and feet can result from improper braking or landing. Spinal or head injury due to shock loading can also result from improper braking or landing.
- **Climbing and Challenge Courses** – require special harness and fall protection equipment which must be properly fitted. Serious injury or death can result from falling, entanglement in ropes or equipment or loss of control. Participants engaged in instructional activities with other participants may also be at risk if other participant fails to follow instructions or loses control.
- **Archery** – Facilities include crossbows, bow and arrow, and other projectile challenges. Loaded bows must always be pointed down range. Serious injury or death can result from the mishandling archery equipment.
- **Aquatic Adventures** – including standup paddle boarding, “Dragon Boats”, kayaks, scuba diving and other aquatic facilities require flotation devices to be properly fitted and worn where required. Water activities can result in injuries or drowning due to loss of control, fatigue, hidden or natural hazards or being struck by out of control equipment.
- **Mountain Biking and BMX** – courses have a wide variety of terrain. Some of the courses are narrow, winding and incorporate natural and man-made features to add to the experience. Weather conditions can make the courses slippery making control more difficult. The risks of using these Facilities include the possibility of serious injury or death from falling off the bike, hitting obstacles on or near the course, colliding with or being struck by other bikes or persons, and loss of control. Maneuvers must be approved by the activity staff before being attempted.

Participant's Printed Name:	Participating School:	Arrival Date:

W. Va. Code Chapter 20, Article 16. Nonprofit Adventure and Recreational Activity Responsibility Act

§ 20-16-4. Duties of a nonprofit youth organization or provider.

Every nonprofit youth organization or provider shall: (1) Make reasonable and prudent efforts to determine the ability of a participant to safely engage in the adventure or recreational activity; (2) Make known to any participant any dangerous traits or characteristics or any physical impairments or conditions related to a particular adventure or recreational activity, of which the nonprofit youth organization or provider knows or through the exercise of due diligence could know; (3) Make known to any participant any dangerous condition as to land or facilities under the lawful possession and control of the nonprofit youth organization or provider, of which the nonprofit youth organization or provider knows or through the exercise of due diligence could know, by advising the participant in writing or by conspicuously posting warning signs upon the premises; (4) Assure that each participant has or is provided all equipment reasonably necessary for all activities covered by this article and, in providing equipment to a participant, make reasonable and prudent efforts to inspect such equipment to assure that it is in proper working condition and safe for use in the adventure or recreational activity; (5) Prepare and present to each participant or prospective participant, for his or her inspection and signature, a statement which clearly and concisely explains the liability limitations, restrictions and responsibilities set forth in this article: *Provided*, That said statement shall not contain nor have the effect of a waiver of a nonprofit youth organization or provider's duties set forth in this section; (6) Make reasonable efforts to provide supervision of participants while engaged in activities under this article.

§ 20-16-5. Duties of participants.

It is recognized that the adventure and recreational activities described in this article are hazardous to participants, regardless of all feasible safety measures which can be taken. Each participant in an adventure or recreational activity expressly assumes the risk of and legal responsibility for any injury, loss or damage to person or property which results from participation in an activity. Each participant shall have the sole individual responsibility for knowing the range of his or her own ability to participate in a particular adventure or recreational activity, and it shall be the duty of each participant to act within the limits of the participant's own ability, to heed all posted warnings, to act in accordance with the instructions of any employee of the non-profit youth organization or provider, to perform an adventure or recreational activity only in an area or facility designated by the nonprofit youth organization or provider and to refrain from acting in a manner which may cause or contribute to the injury of anyone. There is a rebuttable presumption that any participant under the age of fourteen is incapable of comparative negligence or assumption of the risk. There is an irrefutable presumption that any participant under the age of seven is incapable of comparative negligence or assumption of the risk. Any participant over the age of fourteen will be subject to the common-law presumptions as to their acts and or omissions. A participant involved in an accident shall not depart from the area or facility where the adventure or recreational activity took place without leaving personal identification, including name and address, or without notifying the proper authorities, or without obtaining assistance when that person knows or reasonably should know that any other person involved in the accident is in need of medical or other assistance.

§ 20-16-6. Liability of nonprofit youth organization or provider.

(a) A nonprofit youth organization or provider shall be liable for injury, loss or damage caused by failure to follow the duties set forth in section four of this article where the violation of duty is causally related to the injury, loss or damage suffered. A nonprofit youth organization or provider shall not be liable for any injury, loss or damage caused by the negligence of any person who is not an agent or employee of the nonprofit youth organization or provider. (b) A nonprofit youth organization or provider shall be liable for acts or omissions which constitute gross negligence or willful and wanton conduct which is the proximate cause of injury to a participant. (c) A nonprofit youth organization or provider shall be liable for an intentional injury which he or she inflicts upon a participant.

Participant's Printed Name:	Participating School:	Arrival Date:

PARTICIPANT ACKNOWLEDGEMENT - UNDERSTANDING OF RISKS

I have read and understand the information provided in this acknowledgement that summarizes the potentially dangerous elements of the Facilities at The Summit as well as liability limitations, restrictions and responsibilities pertaining to me as a participant as required by West Virginia law. I accept responsibility for providing accurate information to the Facility staff regarding any physical or medical condition I may have, knowledge or ability with respect to the Facility and any other information which may affect my safe participation. I further understand that it is my sole responsibility while at The Summit to adhere to all restrictions; including medical and non-medical restrictions pertaining to program participation and food allergies, and that The Summit and West Virginia University cannot monitor or track my compliance. I understand that it is my sole responsibility to understand and adhere to all restrictions.

ACKNOWLEDGEMENT OF CODE OF CONDUCT

- I promise to obey the rules and regulations of The Summit and Science Adventure School.
- I will act and treat others with respect.
- I will attend all scheduled programs and participate as required in cooperation with other participants and program leaders.
- In consideration of other participants, I agree to follow the bedtime and sleep schedules.
- I will be responsible for keeping my tent and personal gear clean and neat.
- I will adhere to all recycling policies and regulations. I will not litter.
- I understand that the possession or consumption of alcoholic beverages or illegal drugs is prohibited at The Summit.
- I understand that serious and/or repetitive behavior violations, including cheating, stealing, dishonesty, fighting, and cursing, may result in expulsion from Science Adventure School, serious disciplinary action, or loss of privileges.
- I understand that gambling of any form is prohibited.
- I understand that possession of lasers of any type and possession or detonation of fireworks is prohibited.
- I will demonstrate respect for The Summit and property and be personally responsible for any loss, breakage, or vandalism of property as a result of my actions.
- Neither the leaders nor the Boy Scouts of America or West Virginia University will be responsible for loss, breakage, or theft of personal items. I will label all my personal items and check items of value at the direction of unit leaders. Theft will be grounds for expulsion.
- I will obey the safety rules and instructions of all supervisors and staff members.
- I understand that I can be sent home for hazing, bullying, horseplay, fighting, stealing, inappropriate jokes, remarks or sexual activity or conduct of any kind, harassment or discrimination based upon race, sex (including preference or identity) race, cultural, national origin, disability, or any other protected classification, being in an off-limits area and/or repeated failure to follow instructions.
- Violation of this Code of Conduct, or any other conduct deemed to be inconsistent with the rules and regulations of The Summit or West Virginia University, may result in dismissal from the WVU program or expulsion from The Summit at the participant's own expense.

MEDIA CONSENT AND AUTHORIZATION

I hereby assign and grant to West Virginia University and the Boy Scouts of America the right and permission to use and publish the photographs/film/videotapes/electronic representation and/or sound recordings made of me while participating in activities while at the Summit, and I hereby release the Boy Scouts of America, West Virginia University, the activity coordinators, and all employees, volunteers, related parties, or other organizations associated with the activity from all liability from such use and publication.

I hereby authorize the reproduction, sale, copyright, exhibit, broadcast, electronic storage, and/or distribution of said photographs/film/videotapes/electronic representation and/or sound recordings without limitation at the discretion of the Boy Scouts of America or West Virginia University, and I specifically waive any right to any compensation I may have for any of the foregoing.

By my signature below I confirm that I have read and agree to the items set forth above.

Participant Printed Name

Participant Signature

Participant's Printed Name:	Participating School:	Arrival Date:
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PARENT OR GUARDIAN ACKNOWLEDGEMENT FOR PARTICIPANT UNDER AGE 18

As the parent or legal guardian of the Participant whose name appears above, I have read and understand the information provided in this acknowledgement and hereby agree to allow the Participant to engage in the adventure and recreational activities with an understanding of the potentially dangerous elements of the Facilities as well as the liability limitations, restrictions and responsibilities pertaining to participants. I further understand that it is the sole responsibility of participants to adhere to any restrictions, including medical and non-medical restrictions pertaining to program participation and food allergies and that The Summit and West Virginia University cannot monitor individual compliance. I acknowledge, understand and accept that it is the sole responsibility the above-named participant to adhere to all restrictions.

As the parent or legal guardian of the Participant whose name appears above, I confirm that I have read and agree with the Statement of Understanding and the Code of Conduct. I have also reviewed the Media Consent and Authorization and hereby assign and grant to West Virginia University and the Boy Scouts of America the right and permission to use and publish the photographs/film/videotapes/electronic representation and/or sound recordings made of the Participant at all activities, and I hereby release the Boy Scouts of America, West Virginia University, the activity coordinators, and all employees, volunteers, related parties, or other organizations associated with the activity from any and all liability from such use and publication.

I hereby authorize the reproduction, sale, copyright, exhibit, broadcast, electronic storage, and/or distribution of said photographs/film/videotapes/electronic representation and/or sound recordings without limitation at the discretion of the Boy Scouts of America or West Virginia University, and I specifically waive any right to any compensation for any of the foregoing.

Parent/Guardian Printed Name

Parent/Guardian Signature

STUDENT PACKING LIST

PROVIDED ITEMS	
X	Tent
X	Cot

SLEEPING	
	Sleeping pad
	Sleeping bag (or sheets)
	Blanket
	Pillow

DAILY ESSENTIALS	
	Daypack (15-30L)
	3-4 Face masks
	Flashlight or headlamp
	Small notebook
	Pens/pencils
	Sunscreen
	Sunglasses
	Water bottle

HYGIENE	
	Toothbrush & toothpaste
	Deodorant
	Shower supplies
	Towel

CLOTHING	
	2 pairs closed toe shoes
	Water shoes (old sneakers)
	Undergarments
	4-5 pairs socks
	3-4 T-shirts
	1-2 long sleeve shirts
	2-3 pairs shorts
	1-2 pairs pants
	Insulating layer
	Warm Jacket
	Warm Hat
	Warm Gloves
	Rain jacket / poncho
	Pajamas

PERSONAL ITEMS	
	Required medications
	Glasses or contacts
	Inhaler / Epi-pen / etc.

OTHER	
	Bin/Bag to pack everything
	Bag for dirty clothes

Living Accommodations

All students will be provided with a 10'x12' canvas tent and a cot. Tents will be shared between four students of the same gender. Nearby bathhouses include toilets, sinks, mirrors, and individual shower stalls.

Borrowed Equipment

No student should be prevented from participating in SAS due to a lack of equipment. We have a limited amount of equipment available for student use during the week, and additional arrangements can be made by contacting SAS@mail.wvu.edu or (304) 293-7190 prior to student arrival.

Weather

The Summit is in central West Virginia and is subject to frequent thunderstorms and rapid temperature changes. Rain gear, warm insulating layers, and warm sleeping gear is essential for comfort. During our season, temperatures could swing from 40°F to over 90°F. Layered synthetic clothing is ideal for adapting to rapid temperature changes.

Valuables

Things can easily get lost or damaged in the outdoors. We highly recommend packing older clothing and discourage bringing any valuable items.

Electronics

Please do not bring any handheld games, tablets, or cameras to camp. Students will not be allowed to use cellphones during daily programming; however, there are opportunities for students to contact parents in the evenings when necessary. The security of any electronic device cannot be guaranteed. Each group will have a digital camera for photographs during the week.

Tuesday														
	7:45 - 9:30	9:30 - 9:45	9:45 - 11:45	11:45 - 12:00	12:00 - 5:30					5:30 - 6:00	6:00 - 7:00	7:00 - 8:15	8:15 - 9:30	9:30-10:00
Group 1	Final Preparation	Welcome & Big Group Games	Move in & Group Games	Lunch	This block of time is programmed by each individual guide team to best support team development. Covered material must include: - Full Value Contract - Challenge by Choice - First Day Topics - Games, initiatives, and low ropes elements sequentially programmed based on Adv. Wave					Dinner	Rest Time	Discussion: Talking to Yourself Like a Friend	Evening Activity	Bedtime Prep/Lights Out
Group 2														
Group 3														
Group 4														
Group 5														
Group 6														
Group 7														
Group 8														

Wednesday															
	Activity AM						Activity PM								
	Block 1A	Block 1B				Block 2A	Block 2B								
	7:45 - 8:45	8:45 - 9:45	9:45 - 10:45	10:45 - 11:45	11:45 - 12:00	12:00 - 1:30	1:30 - 2:30	2:30 - 3:30	3:30 - 4:30	4:30 - 5:30	5:30 - 6:00	6:00 - 7:00	7:00 - 8:15	8:15 - 9:30	9:30-10:00
Group 1	Rock Climbing				Lunch	Science Identity	Paddle/Wetlands				Dinner	Rest Time	Discussion: Diversity and Inclusion	Evening Activity	Bedtime Prep/Lights Out
Group 2															
Group 3															
Group 4															
Group 5															
Group 6															
Group 7															
Group 8															

Thursday															
	Activity AM						Activity PM								
	Block 1A	Block 1B				Block 2A	Block 2B								
	7:45 - 8:45	8:45 - 9:45	9:45 - 10:45	10:45 - 11:45	11:45 - 12:00	12:00 - 1:30	1:30 - 2:30	2:30 - 3:30	3:30 - 4:30	4:30 - 5:30	5:30 - 6:00	6:00 - 6:45	6:45 - 8:00	8:00 - 10:00	10:00-10:30
Group 1	Archery/Wildlife				Lunch	Forest Bathing	Treehouse/NPS				Dinner	Rest Time	Discussion: Handling Failure/Letter to Myself	Campfire	Bedtime Prep/Lights Out
Group 2															
Group 3															
Group 4															
Group 5															
Group 6															
Group 7															
Group 8															

Friday														
	7:45 - 8:15	8:15-8:45	8:45-9:15	9:15-9:45	9:45-10:15	10:15-10:45	10:45-11:15	11:15-11:45	11:45-12:15	12:15-12:45	12:45-1:00	1:00-5:30	5:30 - Monday @12:30 pm	
Group 1	BIG ZIP					Games/Pack		Beads			Lunch	Load Buses	Staff Clean Up, Weekly Processing & Check Out	Have a great weekend!!!
Group 2														
Group 3														
Group 4														
Group 5														
Group 6														
Group 7														
Group 8														